



Taking Control of Goods Members Affiliate Registration Form

For CICM use only Registration number:

1. Personal information

Date Date of birth Title (Mr Mrs Miss Ms) please circle First name Surname Home address Postcode Home telephone number Mobile telephone number Home email address

2. Employment details

Company name Company address Job title Work telephone number Work mobile number Work email address

Please indicate preferred address for correspondence (✓) Home Work

3. Ethnic group

CICM is committed to racial equality and is required by Ofqual to request information on your Ethnic Group.

Ethnic group White - British White - Irish Other white background Black or Black British - Caribbean Black or Black British - African Other Black background Asian or Asian British - Indian Asian or Asian British - Pakistani Asian or Asian British - Bangladeshi Asian or Asian British - Chinese Mixed - White & Black Caribbean Mixed - White & Black African Mixed - White & Black Asian Any other mixed background Other ethnic group - Arab Gypsy or Irish traveller Chinese Other please state Prefer not to disclose

4. Proof of identity statement

Please provide a copy of your passport or photographic driving licence as proof of identity.

5. Declaration

All the particulars I have provided are correct. I will undertake to further the best interests of the Institute and abide by its Code of Professional Conduct. I understand these can be viewed at www.cicm.com

Signature Date

## 6. Examination centre and dates

Once you are registered with the CICM, you will be able to book your exam directly with our partners Pearson Vue. For guidance on booking and taking the online exam click [here](#). You can contact Pearson Vue on T: +44 (0)161 855 7328. You will need the following information:

- Name:
- Membership number:
- Exam title and code: Taking Control of Goods - 6TCG
- Preferred exam centre: Please see Pearson Vue website for convenient centres.  
<http://www.pearsonvue.co.uk/TestTakers/Pages/Overview.aspx>
- Preferred time:
- Credit or debit card details: £95 per assessment, payable at the time of booking.

Exams are available on the first Tuesday of each month and results will be confirmed by the CICM no later than one week after the exam has taken place.

## 7. Payment

Indicate your preferred option below and ensure payment details are enclosed with this completed form.

<b>Option 1</b> (✓) <input type="checkbox"/>	<b>Option 2</b> (✓) <input type="checkbox"/>
Total due: £87 registration fee <b><u>£87</u></b>	Total due: £ 87 registration fee £ <u>63.60</u> CICM learning package (£53+VAT) <b><u>£150.60</u></b>

*To continue your studies and access the many benefits of membership with CICM you will need to pay an annual subscription - visit [www.cicm.com](http://www.cicm.com)*

**Credit/debit card details - please phone Learning Support T: +44 (0)1780 727271 to provide these.**

Credit/debit cards accepted: Visa, Delta, JCB, Maestro, MasterCard, Switch, Solo, Fortoak

### By electronic transfer

Send to account no: 84577150  
Sort code: 60-24-30  
Swift Code: NWBK GB 2L  
IBAN: GB12 NWBK 6024 3084 5771 50  
Bank Name & Address: NatWest  
Worksop Branch  
69 Bridge Street  
Worksop  
Notts  
S80 1DG

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Please be assured that your card details will be used in confidence and once we have processed your entry and taken payment information will be destroyed.***

**For CICM use only**

Date received:

Date acknowledged:

You will receive acknowledgement of your registration and entry **within 7 working days of receipt**. If you do not receive confirmation please contact us, details below, as your application may not have been received.

**Have you:**

Completed all sections of personal and employment details?

Indicated your Ethnic Group?

Provided a copy of photographic proof of identity?

Signed the declaration?

Completed payment details?

**Return to: Learning Support, Chartered Institute of Credit**

**Management.** Telephone: +44 (0)1780 727271

Fax: 01780 721333

Email: [learningsupport@cicm.com](mailto:learningsupport@cicm.com)

Address: The Chartered Institute of Credit Management  
The Water Mill  
Station Road  
South Luffenham  
Oakham  
LE15 8NB

**CICM's data protection policy**

The CICM is registered with the UK's Information Commissioner under the Data Protection Act 1998 (the "Act"). All the data contained on this form, plus any that you may supply in addition, are held and processed electronically in accordance with the Act.

The Institute holds and processes your personal data in order to give you the full benefits of being a member for administrative and research purposes. The Institute does not sell your information to third parties.

We may from time to time notify you by post or email of details of CICM events or other similar services or products which we think may be of interest to you. If you **do not** wish to receive such notification by post please tick here  by email please tick here

If you subsequently decide that you do not wish to receive such notifications please email the Institute at [unsubscribe@cicm.com](mailto:unsubscribe@cicm.com) or write to the Data Controller at the address given below.

The Data Protection Act gives you the right at any time to see a copy of all the data that we hold about you. If you would like a copy, please send a letter requesting this information together with a cheque for £10 payable to The Chartered Institute of Credit Management to: Data Controller, CICM, The Water Mill, Station Road, South Luffenham, Oakham, LE15 8NB.