

CICM Enforcement Qualifications and CPD support

Benefits of choosing CICM

- ✓ **Well recognised and trusted Chartered Institute** with expertise and extensive partnerships across credit management and enforcement profession (HCEOA, CIVEA, LACEF and CEAA).
- ✓ **Regulated awarding body** and enforcement qualifications and apprenticeship leader. CICM qualifications are internationally recognised and are registered with Ofqual.
- ✓ **One hour online Level 2 Taking Control of Goods exam available 24/7** (at a Pearson Vue testing centre or alternative location with online proctor) – can be taken locally and outside working hours.
- ✓ **Progression routes to Level 3** (Advanced Enforcement) **and higher qualifications** (Level 4 High Court Enforcement and Level 5 Diploma in Credit and Collections).
- ✓ **CICM membership supports required CPD for recertification as an enforcement agent** with tailored CPD support on CICM Knowledge Hub, including access to relevant online learning, practice exam questions, a CPD recording tool and a mentor hub (see table below).
- ✓ **Opportunity to upgrade CICM Membership** to gain recognition for experience and professional letters (FCICM, MCICM and ACICM).

Remain in CICM membership to qualify and meet regulatory CPD requirements:

	Premium Membership and qualification package	CICM Membership and qualification package	Annual CICM studying membership
CICM Studying membership	✓	✓	✓
Credit Management magazine (10 issues pa)	✓	✓	✓
CICM Mentor Hub	✓	✓	✓
CICM Knowledge Hub via enforcement dashboard	✓	✓	✓
Relevant elearning	✓	✓	✓
Advice and guidance	✓	✓	✓
Webinars and podcasts	✓	✓	✓
CPD record/certification	✓	✓	✓

Level 2 Taking Control of Goods online course including required forms and regulations	✓	✓	✓
Level 3 Advanced Enforcement online course	✓	✓	✓
Level 4 High Court Enforcement exam practice questions	✓	✓	✓
Assessment fee (includes one assessment fee £110)	✓	✓	
Coach support (includes 6 months support for one subject)	✓		
Annual cost (plus initial registration fee)	£371	£172	£ 62

Note From 1 March, CICM will waive the CICM initial registration fee for enforcement agents who work for CIVEA companies and HCEOA members. Also CICM will include fees for the CICM Level 2 Taking Control of Goods and Level 3 Advanced Enforcement online courses in the CICM membership package.

Optional extras

- **Upgrade Membership** to gain recognition for experience and professional letters (FCICM, MCICM and ACICM).
- **Study towards Level 4 High Court Enforcement qualifications** - £2,287 including CICM membership for 2 years and study materials and assessment fees for 7 units.
- **Bespoke company enforcement dashboard** including company logo, quick links to chosen learning resources and easy team course completion reporting (corporate arrangement for CICM Development Partner companies) – contact Steve Shentall for more information (Steven.Shentall@cicm.com).

CICM offers Ofqual regulated qualifications and courses available at 3 levels for those looking to develop their knowledge and skills and progress a career in the enforcement industry:

Level 2 Award in Taking Control of Goods required qualification for all enforcement agents. One multiple choice exam available 24/7 (at a Pearson Vue testing centre or alternative location with online proctor). Results immediately after exam, and CICM certificate sent for regulated qualification the following week. [More information](#)

Level 3 Award in Advanced Enforcement for advanced enforcement agents/
One assignment - submission for marking in January, March, June or October.
Add a further 3 units, e.g. in consumer collections, business law and advanced business communications and personal skills for a Level 3 Diploma in Credit and Collections (ACICM professional letters). [More information](#)

Level 4 Diploma in High Court Enforcement required qualification for Authorisation application. Entry requirements: Relevant Level 3 qualifications and HCEOA studying membership. 6 assignments plus one online exam. [More information](#)